



कर्मचारी राज्य बीमा निगम (उप क्षेत्रीय कार्यालय)

**Employees' State Insurance Corporation (Sub Regional Office)**

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Ministry of Labour & Employment, Govt. of India)

(आइ.एस.ओ 9001-2008 प्रमा पत्र ISO 9001-2008 Certified)

**ESIC**  
Chinta Se Mukti

1897, त्रिची रोड, पंचदीप भवन, रामनाथपुरम, कोयंबटूर - 641045

1897, Trichy Road, Panchdeep Bhavan, Ramanathapuram, Coimbatore - 641045

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**56/Z/16/13/3/EDP/2018**

**09.05.2018**

**SHORT NOTICE INVITING E –TENDERS**

E – Tenders in two bid system through are invited from eligible and leading, experienced agencies for supplying 39 no's of Online UPS 3 KVA for ESIC Sub Regional Office, Coimbatore and its various Branch Offices / ESI Dispensaries located at Coimbatore Region on buy-back basis.

Tender No and Date	Particulars	EMD	Pre – Bid meeting date and time	Last date and time for submission	Date and time of opening technical bid
56/Z/16/13/3/EDP/ 2018 Dated 09.05.2018	Tender for Supply of Online UPS 3 KVA (Inbuilt Isolation transformer) each with 8 Batteries	Rs. 55,000	25/05/2018 at 11:00 am	04/06/2018 at 02:00 pm	04/06/2018 at 03:00 pm

Detailed tender notice and documents are available online at <https://esictenders.eproc.in>, [www.esic.nic.in](http://www.esic.nic.in) and [www.esicoimbatore.org](http://www.esicoimbatore.org)

Additional Commissioner  
E.S.I. Corporation  
Sub Regional Office, Coimbatore

## **Important Instructions for Bidders regarding Online Payment**

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders.

Bidders should get registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under InternetTools →  
Explorer  
Internet Options →

Security → Trusted Sites → Sites of Internet Explorer :

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select "Use TLS 1.1 and Use TLS 1.2" under Internet Explorer

Tools Internet Options Advanced Tab Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the Tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>

## **E-Tender Notice / Tender Document**

### **FOR SUPPLY OF Online UPS 3KVA (inbuilt Isolation Transformer) with 8 Batteries**

1. The Sub Regional Office, Employees State Insurance Corporation Coimbatore (hereafter referred as ESIC) invites E-tender from eligible, reputed, and bonafide agencies capable to supply 39 No's - Online UPS 3KVA (Inbuilt Isolation Transformer) with 8 Batteries each on buy-back basis for its various Branch offices and Dispensaries located in Coimbatore Region (**Annexure III**). E.S.I. Corporation (Coimbatore Region) has jurisdiction over the districts namely Coimbatore, Tirupur, Nilgiris and Erode.
2. The tender document can be downloaded from [www.esic.nic.in](http://www.esic.nic.in), [www.esicoimbatore.org](http://www.esicoimbatore.org) and also e-procurement portal (<https://esictenders.eproc.in>) **up to 13.00 hours of 04/06/2018**. Interested bidders may submit the tender through online at e-procurement portal <https://esictenders.eproc.in> under **two bid system** in the prescribed proforma. Tenders are to be submitted online through e-procurement portal.
3. The tender documents have to be submitted by eligible bidders in **hard copy** also in the proforma downloaded from the website along with Earnest Money Deposit (EMD) of **Rs.55, 000 (Rs. Fifty five thousand only)** in the form of a Demand Draft / Pay Order in favour of "**E.S.I. Fund Account No. 1**" payable at **Coimbatore** in a separate envelope marked "**EMD for supply of Online UPS 3 KVA (Inbuilt Isolation Transformer) with 8 Batteries**".
4. For tender evaluation, "e – tender" only shall be considered. In-complete applications are liable to be rejected. However in case of any dispute, the physical documents would also be scrutinized. E.S.I.C. reserves the right to reject any or all tenders without assigning any reason.
5. Bidders are requested to submit all inclusive rates in the Financial bid (**Annexure-II**).
6. Any amendment/ any corrigendum to this tender will be published on the above websites only and not in print media. Bidders should regularly visit the above websites to keep themselves updated.

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## **TECHNICAL TERMS & CONDITIONS / ELIGIBILITY CRITERIA**

1. The tenderer should not have been black-listed by any government departments / PSUs /agencies/autonomous bodies.
2. The tenderer must be profit making during the last three financial years (FYs).
3. The Tenderer should have successfully completed minimum three years experience in the field of supply of UPS/Batteries and should have successfully completed any of the following conditions in all the last three FYs:
  - a) One similar contract/work order of value equal to Rs. 20,00,000 (or)
  - b) Two similar contract/work order of value each equal to Rs. 12,50,000 (or)
  - c) Three similar contract/work order of value each equal to Rs. 7,00,000 (or)
  - d) Multiple contract/work order of value totaling not less than Rs. 50, 00, 000.

Along with Technical bid, the tenderer shall submit satisfactory completion certificates from the Client/Agency for the above contract/works in support of previous experience, failing which the information is liable to be treated as invalid.

4. Copies of the following documents should be submitted along with the Technical Bid:
  - (a) Copy of certificate of incorporation / registration of the tenderer
  - (b) Audited Balance Sheet of last three FYs
  - (c) Audited Income and Expenditure statement of last three FYs (or) Audited Profit and Loss Account of last three FYs
  - (d) Certificate of registration under of GST
  - (e) Copy of registration under Income Tax / PAN Card
  - (f) Valid Proof from Original Equipment Manufacturer in case of Reseller / Dealer / Supplier / etc.
  - (f) Copy of Trade license, as may be applicable
  - (g) Detailed company's profile
  - (h) List of clientele (including Govt)
  - (i) List of employees on roll
  - (j) Registration Certificate of ESIC/EPFO (if applicable)
  - (k) Details of Office in Coimbatore
  - (l) Other License/Certificate details (if applicable)
5. The Tenderer should have a Sales/Service office in Coimbatore and have valid running contract for supply of UPS/Batteries in Tamilnadu, preferably in large Govt. offices.
6. The Tenderer should have sufficient employees on its rolls or rolls of its associates, specifically trained for performing testing, installation and after-sales service work. List of employees, viz., name, age, employee code, designation and experience in the field may be attached with the technical Bid.
7. The last 3 financial years for the purpose of this tender shall be 2014-15, 2015-16 and 2016-17.

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## **GENERAL TERMS AND CONDITIONS OF CONTRACT/ TENDER**

### 1. **Delivery of Tender**

**The e-tender is to be filled online on e-procurement portal after which the hard copy of the duly filled tender document with the relevant supporting documents, including all the Annexures** duly filled in and signed in each page should be submitted along with Earnest Money Deposit in the form of a Demand Draft/ Pay Order drawn in favour of "E.S.I. Fund Account No.1" payable at Coimbatore. The tender documents envelope should contain two separate inner covers viz i) The Technical Bid Document (Annexure - I) and ii) the Financial Bid Document (Annexure – II). The EMD shall be attached with the Technical Bid document (Annexure-I). The sealed single outer cover containing the bid documents viz. i) Technical Bid (including EMD) and ii) Financial Bid, should be addressed to the Additional Commissioner and shall be dropped/delivered in the Tender Box kept at Ground Floor, E.S.I. Corporation, Sub Regional Office, 1897, Trichy Road, Ramanathapuram, Coimbatore – 641 045 on or before the closing date and time. The top of the envelope should contain the following superscription.

**"Tender for Supply of Online UPS 3KVA (Inbuilt Isolation Transformer) with 8 Batteries to be opened on 04/06/2018 at 15.00 Hrs."**

Incomplete Bids / Bids without EMD in Technical bid cover / Bids submitted in any manner other than two-bid / two-cover system are liable for rejection. Bid should be applied through online and hardcopy of the bids also should be submitted before closing date / time. ESIC reserves the right to reject any tender without assigning any reason. Only one bid should be enclosed in one outer envelope. One tenderer shall apply only one bid.

### 2. **Last Date and Time for Receipt of the Tender**

**Online Bids** must be submitted on or before the prescribed date and time. And the hardcopies including **relevant** supporting documents should also reach this office or be dropped in the tender box within the closing time notified in the Tender Notice.

In the event of the said date of opening of the tender being declared a closed holiday for Govt. Offices/ESIC; the date of receipt and opening of the tender(s) will be the next working day at the same time & place. Tender submitted by hand delivery, should be deposited in the Tender Box kept at this office within the closing date and time stipulated in the tender notice. Late tenders will be summarily rejected.

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### **3. Pre-bid Meeting:**

A pre bid meeting shall be held as prescribed at conference Hall, ESIC SRO Coimbatore to clarify issues/ doubts connected with this tender. Prospecting bidders are invited to attend. Interested agencies can collect further information from IT – Cell at ESIC SRO Coimbatore (or) through phone at 0422 – 2362329 (or) email at [itcell-srokovai@esic.in](mailto:itcell-srokovai@esic.in)

### **4. Opening of Tender**

ESIC will open the technical bids at the prescribed date and time in the presence of bidders' representatives who may choose to attend the 'Tender opening' at the following Location:

**ESI Corporation,  
Sub Regional Office,  
Panchdeep Bhavan,  
1897, Trichy Road,  
Ramanathapuram,  
Coimbatore – 641 045**

The bidders' representatives present shall sign the register evidencing their attendance. Financial Bids of the bidders who are found technically eligible shall be opened for evaluation at a later date. ESIC shall not be held responsible in any manner whatsoever be, in case the bidder or his representative does not attend the tender opening or fails to sign in the tender opening register provided for this purpose. A person not signing as above shall be deemed to have chosen not to attend the meeting.

If the delay in submission of bid shall have arisen from any cause, such as strikes, bandhs, fire accidents, riots etc., which the ESIC may admit as reasonable ground for further time, it may allow such additional time required as per circumstances of the case deserve for extending the opening. **ESIC may also extend the date and time of opening of the tender without assigning any reason whatsoever.** ESIC reserves the right for accepting the whole or any part of the tender without assigning any reason to the bidder.

If any information furnished by the applicant is found to be false at any stage, the tender bid shall be rejected and EMD of the applicant shall be forfeited. Also the applicant shall be liable to be debarred from participating in the tender.

### **5. Scope of work for Supply, Installation, Testing and Commissioning of UPS/ Inverter / Batteries and consequent AMC:**

- a) The present tender involves supply of Online UPS 3KVA (Inbuilt Isolation Transformer) with 8 batteries - 39 Numbers to various field units of ESIC in Coimbatore sub regional area (Coimbatore, Tirupur, Nilgiris, Erode districts) on buy-back basis. The successful bidder has to supply, install and commission the Online UPS 3KVA (Inbuilt Isolation

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Transformer) with the specified batteries as per technical specifications to the locations mentioned herein (Annexure – V) at the risk and cost of the successful bidder.

- b) The Bidder shall be responsible for providing all materials, equipment's, and services, specified or otherwise, which are required to fulfill the intent of ensuring operability, maintainability, and reliability of the complete equipment covered under this specification within his quoted price. This work shall be in compliance with all applicable standards, statutory regulations and safety requirements in force on the date of award of this contract.
- c) The date of manufacturing of batteries shall not be prior to 3 months from the time of supply and that of UPS shall not be prior to 6 months from the time of supply Suitable documents stating date of manufacture of battery and UPS has to be enclosed with the invoice & delivery challan.
- d) Wiring work from UPS power output line to nodes, Power socket and such other related works must also be done at the time of installation.**
- e) The scope of work also includes removal of the **old UPS/Battery under buy back** at risk and cost of bidders from the respective sites (**Annexure III**) on **"as is where is condition"** and shall quote the buyback rate in relevant column in financial bid. The removed old UPS/Battery from ESIC Field units shall be disposed in an environmentally safe manner and as per statutory guidelines in this regard. The details of the existing UPS and Batteries which has to be taken for buyback is given in **Annexure IV**.
- f) The removal of old items and installation of the UPS, Inverter and batteries has to be done **within 45 days** from the date of placement of order.
- g) The bidder shall be treated as one of the preferred bidder's for one year from date of issue of LoI, for supply of UPS & Batteries at the rates quoted, at locations other than those mentioned in Annexure-III, within the jurisdiction of ESIC SRO Coimbatore Region if need arises in future.

## **6. RATES**

Rates quoted should be in Indian Rupees and should be inclusive of all charges, cost, freight and Taxes **including GST**, Duties, etc. as applicable. Any ambiguous quote on these accounts shall render the tender liable to be rejected. Tenders not complete in all aspect are liable to be rejected. The rates quoted in financial bid (Annexure II) only shall be considered for determining lowest bidder. The decision of ESIC in this regard shall be final.

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## **7. DELIVERY AND INSTALLATION OF ITEMS**

- i. The successful tenderer has to ensure that the Goods supplied under this Contract are new, unused, of the requested/prescribed models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.
- ii. The successful bidder shall remove the old items and deliver the new items in the respective locations at their own cost.
- iii. The bidder shall also be responsible for deputing qualified technical personnel for installation, testing, commissioning and other services under his scope of work as per the specification.
- iv. The installation of UPS & UPS Battery shall be accepted by ESIC only after installation tests are satisfactorily completed by the qualified technical personnel. Tools and equipment's required for installation should be arranged by the successful bidder.
- v. It shall be the responsibility of the successful bidder to supply all items including terminals, interlinks, electric wires, iron racks and other essential accessories to connect the system in live environment.
- vi. The successful bidder has to attach technical literature (User Manual) along with the supplies at the respective locations and shall provide basic training on UPS operation to all field locations.
- vii. The supply and installation work should be executed during the working hours of ESIC Branch Offices (9.15 A.M.to 5.45 P.M.) And dispensaries (7:00 A.M to 10:30A.M and 4:00 P.M. TO 6:30 P.M)
- viii. After the delivery is made, if it is discovered that the items supplied are not according to specification prescribed in the tender, such supply would be rejected at the supplier's cost.
- ix. Wiring work from UPS power output line to nodes, power socket and such other related works must also be done at the time of installation.**
- x. **PENALTY FOR DELAYED DELIVERY:** In the event of delayed delivery i.e. delivery after the expiry of the delivery period as specified in the scope of work, the successful bidder shall be liable to pay a penalty of **Rs.2000/- per week** per location subject to a maximum of 10% (ten percent) of the value of the undelivered orders.

## **8. PAYMENT TERMS**

Payment shall be done by ESIC to the successful bidder, after the following documents/conditions are submitted / fulfilled by them at the end user locations.

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- a) Certificate of successful installation of new Online UPS 3KVA (Inbuilt Isolation Transformer) with batteries including wiring work duly signed by the end user locations.
- b) Certificate of removal of old UPS, Inverter, batteries and related waste materials from the locations.
- c) Both new & buy back UPS with Battery serial numbers to be mentioned on installation report and on invoice copy duly certified by the officer-in-charge at the End user location.

## **9. COMPREHENSIVE WARRANTY AND COMPREHENSIVE ANNUAL MAINTENANCE**

### **CONTRACT (CAMC):**

#### **Comprehensive Warranty**

- (i) The bidder shall warrant that the UPS and batteries to be supplied shall be brand new and free from all defects and faults in materials used, workmanship and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications.
- (ii) **Warranty period shall be minimum 3 years** starting from the date of installation, testing and commissioning of the UPS with batteries in the locations.
- (iii) During the warranty period, the successful bidder shall ensure quarterly visits by their authorized/competent personnel to all field /user locations for preventive/periodical maintenance (PM) of the Online UPS 3KVA (Inbuilt Isolation Transformer) along with batteries. During PM visit, the essential maintenance activities (as per OEM manual) required for continuous running of the UPS, Inverter and batteries needs to be performed.
- (iv) Replacement under warranty clause shall be made by the bidder, free of all charges at site like freight, insurance and other incidental charges during the warranty period due to normal and proper use and maintenance thereof, or if the item is defective in design, material or workmanship or fails to confirm to the specifications as specified.
- (v) If any call/report is logged to the bidder due to failure of the UPS and batteries, the bidder should supply/change the defective UPS, its batteries or its parts within two working days. For replacing these UPS and batteries the cost of transport, insurance and installation has to be borne by the successful bidder only. If there is any delay beyond two working days, ESIC shall rectify the failure at the risk and cost of the bidder. The cost so incurred by ESIC shall be recovered from the bidder.
- (vi) The successful bidder shall provide the contact details of their support team (Landline/Mobile/Email/Etc) to all ESIC End users. The details shall include higher

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levels for escalating calls. The bidder shall register all "calls" raised by end users under a ticket / complaint no. Periodical / monthly reports of such calls shall be submitted by the bidder to ESIC. IT- Cell at ESIC SRO Coimbatore shall co-ordinate with the bidder to resolve all calls smoothly and in a timely manner.

- (vii) All the items including the accessories supplied as per the technical specification in should carry comprehensive warranty for the period specified. During this period, the successful tenderer shall replace all defective parts and attend to all repairs/break downs and undertake stipulated number of preventive maintenance visits to every user installation site. The cost of all spare parts replaced has to be borne by the successful tenderer during the period of comprehensive warranty.
- (viii) On expiration of the comprehensive warranty period, the successful tenderer shall provide after-sales support for an additional period prescribed, under an extended contract known as Comprehensive Annual Maintenance Contract (CAMC).
- (ix) The prospective tenderer, who are resellers, may submit an undertaking from the Original Equipment Manufacturers (OEM) that they are willing to provide spare parts for the period of warranty as mentioned and also during the CAMC period, if awarded. The OEM shall also assure continuity of service to their product, in the event of change in dealership or the tenderers – their existing dealers - couldn't provide service during the warranty / AMC period.
- (x) During every visit, a copy of the service report/break down call report, duly signed by the custodian of the instrument /head of the institution and stamped shall be forwarded by email/fax/post to the office of IT-Cell, ESIC Sub-Regional Office Coimbatore within 10 days.
- (xi) Upon receipt of notice for repair/breakdown from the ESIC or field office, the tenderer should arrange to attend the complaint properly, within the time mentioned and to repair or replace the defective goods or parts thereof, without additional cost to ESIC. In case, the repair/fault duration is likely to exceed 72 hours, the successful tenderer shall arrange a standby items of the same make and model within next 48 hours (total down time should not exceed 5 days) as a stop-gap arrangement till the repair/fault is rectified and the stand by instrument shall perform in the same manner as regards a new instrument.
- (xii) Failure to perform preventive maintenance visit or to attend the repairs in time or to replace the defective equipments or to provide stand by equipment if the fault/down time exceeds the stipulated period, shall lead to forfeiture of the performance security. In case of such failure to rectify the defect(s) within the period specified, the ESIC may proceed to take such remedial action as may be deemed necessary, at the tenderer's risk and cost and without prejudice to any other rights.

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- (xiii) A warranty certificate duly signed and with proper stamp of the successful tenderer shall be submitted to the ESIC along with the Installation Certificate. A copy of the original warranty papers has to be given to the field office concerned also.
- (xiv) The offered warranty includes:
  1. Cost of Visits to the user institutions at frequencies prescribed as part of preventive maintenance.
  2. Cost of all parts, spares, materials, tools, etc required to keep the items in working condition.
  3. Testing & calibration as per technical/service/operation manual of the manufacturer.

### **Comprehensive Annual Maintenance Contract (CAMC)**

- (i) ESIC at its discretion may enter into CAMC, which is a yearly all-inclusive maintenance contract. The decision to enter into CAMC will be based on the condition of the items, market situations and other factors.
- (ii) The CAMC is otherwise an extended warranty. All the terms and conditions agreed by the successful tenderer for executing the comprehensive warranty of the instrument shall be extended during the period of CAMC, with the only difference that after expiry of warranty period, the tenderer or his agency is eligible for CAMC charges.
- (iii) During CAMC, the cost of visits, labour, spares, etc will be borne by the tenderer as during Comprehensive Warranty.
- (iv) The unit rate of CAMC quoted in the Financial Bid shall be inclusive of all charges, taxes, duties, etc. as applicable. Such rates are binding on the successful tenders for at-least 2 years after the expiration of the warranty period.
- (v) Failure/refusal on the part of the successful tenderer to enter into CAMC with the ESIC, at the end of the Comprehensive Warranty Period, shall lead to forfeiture of performance security and may also result in the blacklisting/debarring of the tenderer.
- (vi) The payment of the agreed CAMC charges will be made as per frequency of visits (Quarterly) after satisfactory completion of the activities and on receipt of successful completion of service report/ break down report from the head of all user institutions.
- (vii) The successful tenderer shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the ESIC for such replaced parts/goods thereafter.

### **10. Signing of Tender**

The tender will be liable to be rejected in case complete information is not given therein. Individuals signing tender or other documents connected with the contract must specify as to whether he is signing as:

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- i. 'Sole Proprietor' of the firm or his Attorney.
- ii. 'Registered Active Partner' of the firm or his Attorney.
- iii. For the firm 'Per Procreation' or in any other capacity.

**In case of company registered under the Companies Act (new as well as old) and firms registered Under the Indian Partnership Act, the person signing must clearly indicate his capacity in which he is signing (e.g. Secretary, Manager, and Partner etc.). In case it is being signed by an attorney or representative the signatory shall produce a copy of the documents empowering him to sign.**

#### **11. Other General / Eligible Conditions of Contract**

- (i) In the event of the withdrawal / revocation of tenders by the successful bidder within the valid period of the offer (180 days) the earnest money (EMD) of the bidder concerned shall be forfeited. EMD of the unsuccessful bidders shall be returned after the award of the contract to the successful bidder. No correspondence/request for withdrawal of the same shall be entertained before the award of the contract to the successful bidder. **The earnest money deposited by the bidders shall not carry any interest whatsoever.**
- (ii) **Performance Security:** On acceptance of the tender, bidder shall within the period specified in the letter of intent (LOI) by ESIC, deposit as performance security, a sum equivalent to 5% of the value of order placed and shall be in the form of Demand Draft or Bank guarantee from the authorized banks or financial institutions, valid for 3 years and 3 months from the date of LOI. No interest shall be payable by ESIC on Performance Security Deposit. The company is required to furnish signed copy of the enclosed terms and conditions of the Notice inviting tender along with their tender offer. In case of non performance and violation of the contract in any respects, the performance security shall be forfeited and appropriate action to cancel the contract may be initiated.
- (iii) **Insolvency and breach of contract:** ESIC may at any time, by notice in writing, summarily\_terminate the contract without compensation to the bidder by giving written notice, if the successful bidder becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to ESIC.
- (iv) **Arbitration:** In the event of any question, dispute or difference arising under these conditions or any special conditions of the contract, or in connection with this contract, except as to any matter the decision of which is not specially provided for by these or the special conditions, the same shall be referred to the sole arbitrator as per the decision of the Head of Office / Additional Commissioner, ESIC, Coimbatore under Arbitration & Conciliation Act, 1996. The venue of arbitration shall be at Coimbatore. For the purpose

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of the contract including arbitration proceedings there under, the Head of Office/Additional Commissioner, Sub Regional Office, ESIC, Coimbatore or an officer authorized by him, shall be entitled to exercise all the rights and powers of ESIC.

- (v) **Agreement:** The successful bidder shall have to sign a standard agreement on non-judicial stamp paper of appropriate value, containing details of terms and conditions after issue of letter of intent (LOI), to commence the supply of batteries. All the terms and conditions of this tender document shall deem to have been part and parcel of the said agreement.
- (vi) **Eligibility Testimonial and records to be furnished :** The bidder should be either Original Equipment Manufacturer (OEM) or its Registered Supplies Reseller (RSR) or authorized dealers of the **reputed** online UPS and batteries with sufficient proof for Supply/Dealership with Original Equipment Manufacturer, valid for at least 15 months from the date of tender.
- (vii) ESIC reserve the right to reject any or all the bids and cancel the tender without assigning any reason.

## **12. Time Limits for various activities under the scope of the tender**

<b>Sl. No</b>	<b>Activity</b>	<b>Time Limit</b>
<b>1.</b>	Submission of Performance Security and entering into Stamped Agreement/contract	15 days from the date of issuance of Letter of Intent
<b>2.</b>	Testing, Delivery & Installation period for all locations	6 weeks from date of "Supply order" of ESIC
<b>3.</b>	Comprehensive warranty (including labour and all spares) period	3 years from the date of installation
<b>4</b>	Comprehensive Annual Maintenance Contract (including labour and all spares) period – CAMC	At-least 2 years after completion of warranty/guarantee
<b>5</b>	Frequency of Preventive Maintenance (PM) visits to every user offices concerned during Warranty/CAMC	One PM visit every three months (4 visits in a year) for periodic maintenance and any time for attending repairs/break down calls
<b>6</b>	Frequency of payment of CAMC charges	Every six months after successful completion of the period. No advance payment will be made.
<b>7</b>	Payment Installments of Price of	2 Installments and in the ratio 60: 40 (60% after

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<b>Sl. No</b>	<b>Activity</b>	<b>Time Limit</b>
	equipments and ratio	successful installation and 40% after completion of one month from first payment)
<b>8</b>	Time for making payments by ESIC	Within 30 days from the date of submission of proper Documents
<b>9</b>	Maximum time to attend any Repair call	Within 48 hours

### **13. Disclaimer:**

ESIC is a statutory autonomous body under which Ministry Labour of Employment, Govt. of India and accordingly all notifications order / guidelines of Govt. of India / ESIC as applicable, shall also be a part of this tender / Contract.

Place:

Date:

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**Tender Technical Bid cum Application Form**

1	Name of the Tenderer / Agency			
	Full Postal Address			
	Mobile Number			
	Telephone Number			
	Email Id			
2	Legal Status of the Tenderer / Agency (Proprietorship / Partnership / others )			
3	Date of Establishment of Firm			
	GST if so, No. Shall be indicated			
	IT Act if So, PAN No.			
4	Name and address of your Bankers stating the name in which the Accounts stands along with IFSC code and account number			
5	Whether all documents as mentioned overleaf have been attached with Technical Bid? (Yes / No)			
6	Whether the Tenderer / Bidder satisfies all the Technical eligibility criteria as prescribed in "Technical Terms and Conditions" of this contract / Tender? (Yes / No)			
	Total number of technical manpower on roll			
7	Are you in the list of approved supplier of any other organizations/ institutions, if any give details ( Append extra page if necessary) including GeM Portal			
8	Give details of any Government supplies executed during the last twelve months (Append Extra page if necessary) Along with value of contract.			
9	Profitability			
	Financial / Accounting Year	Profit	Loss	Annual Turn Over for Supply of UPS / Battery
	2016 – 17			
	2015 – 16			
	2014 – 15			
10	Any other information which you consider necessary to furnish			

**UNDERTAKING**

I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me are valid and binding upon for the entire period of contract institution / organization. There is no vigilance / CBI case or court case pending against the firm and the firm has not been block listed. I hereby undertake to supply the items as per directions given in the tender document / supply order within stipulated period.

Full name:

Designation:

Date:

Place:

(SIGNATURE OF THE BIDDER  
WITH OFFICIAL SEAL)

**FINANCIAL BID DOCUMENT****Financial BID for Supply, Installation & Commissioning of ONLINE 3KVA UPS WITH 8 BATTERIES at different sites of ESIC under the jurisdiction of SUB REGIONAL OFFICE, Coimbatore****I) Price quote for UPS**

Name of the Item	Quantity	Unit Price including all taxes (In Rs)*	Total Cost (In Rs) - I (A)
3 KVA Online UPS with wiring (As per the specifications mentioned in Annexure - V)	39 No's		

**II). Price quote for BATTERIES**

Name of the Item	Quantity	Unit Price including all taxes (In Rs)*	Total Cost (In Rs) - II (A)
SMF Batteries 65AH	8 x 39 = 312		

**III). Rate for Comprehensive Annual Maintenance Contract (CAMC) after 3 years from installation**

Name of the Item	Quantity	No. of years	CAMC yearly rate for one Unit (In Rs) including all taxes*	Total Rate (In Rs) - III (A)
CAMC for 3 KVA Online UPS	39 No's	2		
SMF Batteries 65AH	8 x 39 = 312	2		

**IV). Quote for BUYBACK****A). BATTERIES**

Sl. No	Capacity of the battery (12 V) Make:	Quantity (nos.)	Unit Price for buyback including all taxes* (in Rs.)	Total (In Rs)
1	28 AH (SMF)	4		
2	65 AH (SMF)	16		
3	120 AH (Tubular)	312		
			Grand Total – IV (A)	

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**B). UPS**

Type of UPS	Quantity (nos.)	Unit Price for buyback including all taxes* (in Rs.)	Total (In Rs)
EMERSON UPS GXT 3000 MT(LB) 3 KVA	37		
Numeric 3 KVA	1		
UPS -APC-2 KVA	1		
		Grand Total – IV (B)	

**C). INVERTER**

Type of INVERTER	Quantity	Unit Price for buyback including all taxes* (in Rs.)	Total (In Rs)
TECHSER INVERTER	9		
PARKER INVERTER	28		
		Grand Total – IV (C)	

**\*Summary – Financial Bid**

Particulars	Column	Amount (Rs.)	Remarks
Total cost for UPS	(I A)		Add (+)
Total cost for Batteries	(II A)		Add (+)
Total cost for CAMC	(III A)		Add (+)
Total Amount for Buyback	IV (A) + IV (B) + IV (C)		Less (-)
Total Cost of tender incl CAMC after buy back			

**\*Note:**

1. Rates quoted above for purchase as well as buy back shall be treated as final and no change shall be permitted at any stage.
2. The rates quoted above are inclusive of cost, freight, insurance, transportation, taxes, duties etc., and all other incidental charges (material and labour) necessary for performing the scope of work like delivery, testing, installation, etc.
3. The cost of CAMC will be included for determining the L1 or lowest tenderer. However the payment for CAMC will be made only in accordance the tender conditions as specified.

**UNDERTAKING**

The rates quoted by me are valid and binding upon for the entire period of contract institution / organization.

Full name:

Designation:

Date:

(SIGNATURE OF THE BIDDER  
WITH OFFICIAL SEAL)

**SITE DETAILS FOR SUPPLYING 3 KVA ONLINE UPS WITH 8 BATTERIES**

Sl.No	Type of Site	Site Name	Site Address
<b>SRO and Branch Offices</b>			
1.	Branch Office	Ganapathy	ESI Corporation, 747-A, Dr. Radhakrishna Road, Tatabad, Coimbatore-641 012
2.	Branch Office	Kattoor	ESI Corporation, Kaleeswara Nagar, Kattoor, Coimbatore – 641 009
3.	Branch Office	KG Palayam	ESI Corporation, 78, Periya Mariamman Kovil Street, Karungal Palayam, Erode – 638 003
4.	Branch Office	KNP Puram	ESI Corporation, 90, Kavery Street, Odakkadu, KNP Puram, Tiruppur- 641 602
5.	Branch Office	Kurichy	ESI Corporation, 105-E, Venkatachalapathy Nagar, Sundarapuram Post, Kurichy, Coimbatore-641 024
6.	Branch Office	Mettupalayam	ESI Corporation, 2, Krishnammal Lay Out, Bharat Bhavan Road, Mettupalayam 641301
7.	Branch Office	Ondipudur	ESI Corporation, 1st Floor, ESI Dispensary, 2393, Trichy Road, Ondipudur, Coimbatore- 641 016
8.	Branch Office	Ooty	ESI Corporation, 243, Hospital Road, Udthagamandalam, Dist. Nilgiris- 643 001.
9.	Branch Office	Palladam	ESI Corporation, 7, NGR Road, Main Bazaar, Palladam-641664.
10.	Branch Office	Perianaickenpalayam	ESI Corporation, 2, Lingammal Complex, LMW Road, PRN Palayam, Coimbatore –641 020
11.	Branch Office	Sulur	ESI Corporation, Swamy Sivanantha Complex, 15-B, Siruvani Tank Road, Nanjappa Layout, Sulur, Coimbatore –641402.
12.	Branch Office	Tirupur	Branch Office, ESI Corporation, 240, Kongu Main Road, Tiruppur- 641 607
13.	Branch Office	Udumalpet	ESI Corporation, Thali Road, Opp. to Panchayat Union Office, Udumalpet, Coimbatore District – 642 126
<b>RAMO Office and ESI DISPENSARIES</b>			
1.	RAMO	Coimbatore	ESI Dispensary complex, Trichy Road, Singanallur, Coimbatore – 641 005.
2.	Dispensary	Othakkalmandapam	Near GKT Mill, Pollachi Road, Othakkalmandapam, Coimbatore-641032
3.	Dispensary	Perianaickenpalayam	Kuppchicalayam Road, Opp. Panchayat union, Coimbatore -641020
4.	Dispensary	Annur	Ammani Aruna Nilayam, Ammani Aruna Nagar, Annur Kumarapalyam, Annur-641 653.
5.	Dispensary	Avinashi	16/49, East Street, Muthuchettipalayam, Avinashi, Coimbatore-641654
6.	Dispensary	Chinniyampalayam	379, Ramasamy Gounder Street, Chinniyampalayam, Coimbatore - 641062
7.	Dispensary	Erode	60, Kasianna Theru, Guru Complex, (Near Sampath Nagar), Erode 638011
8.	Dispensary	Irugur	9/43, Ondipudur Road, NGR Puram, Irugur, Coimbatore-641103
9.	Dispensary	Karamadai	Mahatma Gandhi Road, Karamadai, Coimbatore – 641302
10.	Dispensary	Kattoor - 1	Dr.Nanjappa road, Near Tamilnadu Hotel, Coimbatore-641018

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11.	Dispensary	Kattoor – 2	ESI Corporation, Kaleeswara Nagar, Kattoor, Coimbatore – 641 009
12.	Dispensary	Mettupalayam	5/52, New Extension Street, Mettupalayam, Coimbatore-641301
13.	Dispensary	Naranapuram	3/9, NGR Road, Ward-4, Palladam, Coimbatore-641664
14.	Dispensary	Ooty	245, Veterinary Hospital Rd., Ooty 643001
15.	Dispensary	Palladam	1/216, Kuppusamy Naidu Puram, Sami Gounden Pudur, Palladam, Coimbatore -641660
16.	Dispensary	Peelamedu	6, NGR Nagar, Peelamedu, Coimbatore -641004
17.	Dispensary	Podanur	132, Bharati Nagar, Pothanur, Coimbatore -641023
18.	Dispensary	Pollachi	Thillai Nagar, Coimbatore road, Pollachi – 642002
19.	Dispensary	Singanallur Mobile	Trichy Main Road, Singanallur, Coimbatore -641005
20.	Dispensary	Somanur	41, Church Road, Somanur, Coimbatore 641668
21.	Dispensary	Sulur	24/25 East Car Street, Sulur, Coimbatore
22.	Dispensary	Tirupur – 1	Kongu nagar Main Rd., Tirupur -7
23.	Dispensary	Tirupur – 2	110, Lingagoundar Steet, Bangalow Street Jn, Tirupur -641602
24.	Dispensary	Vellalore	Park round road, Vellalore, Coimbatore -641111
25.	Dispensary	Thudiyalur	No. 20, Viswanathapuram, Tudialur, Coimbatore -641034
26.	Dispensary	Ramanathapuram	38 T Nagar, Trichy Road, Ramanathapuram, Coimbatore -641045

Total 39 locations

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**DETAILS OF OLD UPS/INVERTER/BATTERIES FOR BUYBACK**

<b>SL NO</b>	<b>Item</b>
	<b>Type Of Battery</b>
1.	SMF BATTERIES (28Ah/65Ah)
2.	TUBULAR BATTERIES (120AH)
	<b>Type of UPS</b>
1.	EMERSON UPS GXT 3000 MT(LB) 3 KVA
2.	Numeric 3 KVA
3.	UPS -APC-2 KVA
	<b>Type of Inverter</b>
1.	TECHSER INVERTER
2.	PARKER INVERTER

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**TECHNICAL SPECIFICATION FOR 3 KVA ONLINE UPS**

Rating in KVA	:	3.0
Technology	:	IGBT – PWM
Input Power	:	Single Phase 160 V – 260 V Sine Wave, 50 Hz
Output Power	:	Single Phase 230 V $\pm$ 1 % Sine Wave, 50 Hz
UPS Make	:	Amaron, Luminous, Exide
Minimum Backup Time	:	120 Minutes
Minimum VAH	:	9600
Voltage Regulation from no load to full load	:	1
Inbuilt Isolation Transformer	:	Yes
20 % Overload limit for minimum 10 minutes:	:	Yes
50% Overload limit for minimum 1 minute	:	Yes
Total Harmonic Distortion (THD)	:	3
Overall Efficiency	:	90
Type of Battery	:	SMF-VRLA conforming to JISC:8702(Pt.I,II&III)
Minimum thickness of M.S. Sheet	}	1.2
Enclosure duly painted		
Degree of Protection	:	IP21
Protection of over voltage, short circuit And Over load at UPS output terminal	}	Yes
Protection for under voltage at battery terminal at 10.5 V per 12 V battery	}	Yes
Maximum overshoot and undershoot of output rated voltage	}	4
Indicator from main presence, Battery charging and discharging Output overload, low battery voltage	}	Yes
Digital metering in UPS for AC input Voltage, output AC voltage, Current, Frequency, Battery Voltage and current	}	Yes
Movable trolley for Batteries	:	Yes
Dry Heat test: in accordance with IS: 9000(Part 3 / sec. 5) 1977 (Reaffirmed 2007) at 55 Degree C for 16 Hours	}	Yes
Damp Heat: in accordance with IS: 9000(Part 5 / sec.2) 1981 at Temperature of 40 Degree C, Two Cycles of (12+12) hours each 2007	}	Yes
Cold Test: in accordance with IS: 9000 (Part 2 / sec.4) 1977 (Reaffirmed 2007) At – 10 degree C for 4 hours	}	Yes

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Availability of the Type test Report from  
Central Govt./NABL/ILAC accredited lab  
Covering all technical requirements }:

Yes

Type Test Certificate No : Must be available  
Type Test Certificate : Must be available  
Supply & Commissioning : Free

**Warranty : 3 Years**

**Technical Specification for Lead Sealed Battery:**

Type : LEAD BATTERY WITH STAND  
Battery Make : Exide / Amaron / Luminous  
Voltage : 12 V  
Capacity : 65 AH SMF – VLRA JISC: 8702 (Pt. I, II, III)  
**Warranty Period : 3 Years**

**(Instructions read and complied /Terms and conditions accepted)**

(SIGNATURE OF THE BIDDER  
WITH OFFICIAL SEAL)

**To**

**The Additional Commissioner &  
Regional Director  
Sub Regional Office  
ESI Corporation  
Coimbatore**

Sir,

**Sub: Supply, Installation and Commissioning of UPS and UPS Batteries at Different sites of ESIC Branch offices & Dispensary under the jurisdiction of Sub Regional Office, Madurai – reg.**

\* \* \* \* \*

I/We, the undersigned, have carefully gone through the details of the tender on the above subject and clearly understood the scope of work, technical specifications, quantities with general conditions for the above mentioned work and having visited and examined the site of the proposed work, do hereby tender to execute and complete the entire work in accordance with the priced bill of quantified and/or as given in the special specification of the works.

It is understood that the lowest or any tender will not necessarily be accepted and that your esteemed office is not bound to assign any reason whatsoever for the same.

I/We agree to keep our offer open for 180 days from the date of opening of the said tender.

Having examined the schedule of quantities relating to the proposed tender for supply, installation and commissioning of UPS, having visited and examined the site of the proposed works and having acquired the tenders invited by you, I/we the undersigned hereby offer to execute, complete and maintain the proposed works in strict accordance with the conditions and specifications described in the tender document at the item rates quoted by us in the tender.

I/We undertake to complete and deliver the total work within prescribed time from the date of issue of work order by your esteemed office.

Company/firm has not been block listed by Govt. /PSU or any Private Organization.

**Signature & Stamp of bidder  
Name and address of the bidder  
Place:  
Date:**

(SIGNATURE OF THE BIDDER  
WITH OFFICIAL SEAL)

**DECLARATION FORM**

1. I/ We .....son/ Daughter/ wife of Shri..... Proprietor/ Director/ Partner/ Authorized signatory of the agency/ Firm, mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ We am/ are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I, .....do declare that we have carefully read all the conditions of Tender.
5. I, ..... do hereby certified that our firm has neither been blacklisted to by any of the Govt. Ministries/ Departments/ PSUs/ Autonomous bodies.
6. We further declare that we satisfy all the eligibility conditions as prescribed in the tender.

**(Instructions read and complied / Terms and conditions accepted)  
(Signature and seal of Bidder)**

**Signature :**

**Full Name :**

**Seal :**

**Name& Address:**

Date:

Place:

(SIGNATURE OF THE BIDDER  
WITH OFFICIAL SEAL)